



ANNUAL GENERAL MEETING 2019 AGENDA

5:00pm, 16 October 2019
Cosmopolitan Club, Pukekohe
78 Nelson Street, Pukekohe

- **WELCOME AND INTRODUCTIONS**
- **APOLOGIES**
- **PROXIES AND AGM RESOLUTIONS**
- **NOTICES OF MOTIONS**
 1. ADOPTION OF MINUTES
 2. CHAIRMAN'S REPORT
 3. CEO'S REPORT
 4. 2019/20 BUDGET
 5. FINANCIAL STATEMENTS FOR 30 JUNE 2019
 6. SUBSCRIPTIONS AND FEES
 7. COMMODITY LEVY
 8. APPOINTMENT OF AUDITOR
 9. SETTING OF BIOSECURITY LEVY
- **ELECTION RESULTS**
- **GENERAL BUSINESS**



MINUTES

MINUTES of the 14th Annual General Meeting of Onions New Zealand Incorporated held at the Indian Association Hall, Ward St, Pukekohe on Wednesday 24 October 2018, commencing at 5.00pm

PRESENT:

There were 82 industry members in attendance.
Also in attendance: Michael Ahern (CEO)
James Kuperus (ONZ Business Manager)

PROXIES:

No proxies were received.

REMITTS:

No additional remits were received or tabled.

MATTERS ARISING:

Nil.

APOLOGIES:

Steve McArthur
Peter McCracken
Emma McCracken
Abdi Abdat
Bharat Bhana
Scott Lawson
Wellingford Wai Shing
Peter Reynolds
Dacey Balle
Michael Croft
Kelvin Bezuidenhout

INDEPENDENT CHAIRMAN'S REPORT (YEAR END 30 JUNE 2018):

The Chairman's report was taken as read. The Chairman took the time to acknowledge management's efforts over the prior year, in particular the contribution that Michael Ahern has made to the industry.

It was moved that the Chairman's report was received.

Alan Noble/Tony Howey

CEO'S REPORT:

The CEO's report was taken as read.

It was moved that the CEO's report was received.

Gary Landon/Brent Wilcox

PREVIOUS MINUTES:

IT WAS RESOLVED THAT the minutes from the 13th AGM held on 19 October 2017 are a true and correct record.

Owen Symmans/Alan Noble

DRAFT BUDGET:

The 2018/19 budget has been approved by the Onions New Zealand Board and brought to the AGM for endorsement.

Moved that the budget be endorsed.

Owen Symmans/Peter Reynolds

AUDITED ANNUAL ACCOUNTS:

IT WAS RESOLVED THAT the audited financial statements for the year ended 30 June 2018 be approved.

Howe Young/Bharat Jivan

ONZ SUBSCRIPTIONS/FEES & LEVIES 2018/2019:

The CEO advised the attendees that under Clause 5.1 of the Constitution the Onions New Zealand Board recommended that the fees for 2018/19 be as follows:

- (a) Joining Fee Nil
- (b) Subscriptions
- | | |
|------------|----------------|
| Growers | Nil |
| Exporters | \$100 plus GST |
| Associates | \$250 plus GST |
- (These to be payable by 31 December 2018.)
- (c) Voluntary Levy
- (c) \$1.00 + GST per tonne payable by Marketing Organisation members

COMMODITY LEVY:

IT WAS RESOLVED that the commodity levy for fresh and processed onions for the coming levy year (1 December 2018 – 30 November 2019) remain at \$2.50 per tonne or part thereof.

Gary Landon/Jayant Master

APPOINTMENT OF AUDITOR:

IT WAS RESOLVED THAT BDO be appointed auditors for the financial year ended 30 June 2019.

Owen Symmans/Paul Apatu

All in favour.

CONFIRMATION OF DIRECTORS:

Directors retiring are:

- Dacey Balle retiring by rotation and seeking re-election (Grower)
- Helen Marriner retiring by rotation and seeking re-election (Exporter)

The following Directors were elected to the ONZ Board uncontested: Helen Marriner and Dacey Balle.

GENERAL BUSINESS:

No general business.

Read, approved as a true and correct record and signed
this _____ day of _____ 2019

CHAIRMAN

REMITTS

The following motions will be considered by Onions New Zealand Inc. AGM held at the Pukekohe Cosmopolitan Club, 78 Nelson Street Pukekohe.

MOTION 1

That the minutes of the Onions New Zealand AGM, held 24 October 2018, be taken as a true and correct record.
Proposed by the Onions NZ Board

Explanatory Note

The minutes are included in the 2019 Onions New Zealand AGM papers, posted to all members and available www.onionsnz.com

MOTION 2

That the Chair's report for the year ended 30 June 2019, as published in the Onions New Zealand Annual Report, be accepted.
Proposed by the Onions NZ Board

Explanatory Note

The Chair's report is included in the 2019 Onions New Zealand Annual Report, posted to all members and available at www.onionsnz.com

MOTION 3

That the CEO's report for the year ended 30 June 2019, as published in the Onions New Zealand Annual Report, be accepted.
Proposed by the Onions NZ Board

Explanatory Note

The CEO's report is included in the 2019 Onions New Zealand Annual Report, posted to all members and available at www.onionsnz.com

MOTION 4

That the budget for 2019/20 be endorsed.

Proposed by the Onions NZ Board

Explanatory Note

The Board of Onions New Zealand has adopted the budget in the papers and seeking endorsement from members.

MOTION 5

That the audited financial statements for the year ended 30 June 2019 be approved.

Proposed by the Onions NZ Board

Explanatory Note

The audited financial statements are included with the 2019 Onions New Zealand Annual Report, posted to all members and available for download at www.onionsnz.com

MOTION 6

That the Onions New Zealand Subscription/fees and levies for 2019/20 remain as per below;

- | | | | |
|-----|----------------|---|----------------|
| (a) | Joining Fee | Nil | |
| (b) | Subscriptions | Growers | Nil |
| | | Exporters | \$100 plus GST |
| | | Associates | \$250 plus GST |
| | | (These to be payable by 31 December 2019.) | |
| (c) | Voluntary Levy | | |
| | (i) | \$1.00 + GST per tonne payable by Marketing Organisation members | |
| | | Marketing Organisation members are entitled to deduct a collection fee of 4%. | |

Proposed by the Onions NZ Board

Explanatory Note

Clause 5.1 of the Constitution allows the Board to recommend for consideration by the Annual General Meeting, fees and subscriptions for the forthcoming year.

MOTION 7

That the commodity levy for fresh and processed onions remains set at \$2.50 per tonne or part thereof.

Proposed by the Onions NZ Board

Explanatory Note

Under the commodity levy order for onions, Onions New Zealand must set a levy rate by a vote at its annual general meeting.

MOTION 8

That BDO be appointed auditors for the financial year ended 30 June 2020.

Proposed by the Onions NZ Board

Explanatory Note

BDO was awarded the contract to complete the audit for Onions New Zealand in 2016 in line with Horticulture New Zealand and other vegetable product groups.

MOTION 9

That the onions biosecurity levy be set at \$0/ha for years ended 30 November 2020.

Proposed by the Onions NZ Board

Explanatory Note

Onions New Zealand consulted with members on the establishment of a biosecurity levy for response activities and submitted the application for the introduction of this levy in December 2017. The Biosecurity (Response—Onions Levy) Order 2019 will be signed by the Governor General on 3 October, coming into force 1 November 2019. Year one of the Biosecurity levy will be 1 November – 30 November 2019. Year two will commence 1 December 2019 – 30 November 2020. It should be noted that under the terms of the Biosecurity Act the Board has the power to vary/strike a levy within the year should an incursion occur.

BUDGET | 2019/20 YE JUNE

Description	2019/20 Budget		2018/19 Year End	2018/19 Budget
Income				
Membership Fees	8,000		6,950	8,000
Domestic Commodity Levy	84,863		90,780	84,863
Export Commodity Levy	446,243		441,953	432,045
Process Commodity Levy	14,000		12,536	9,334
Marketing Organisation Levy	160,647		168,187	155,536
MPI SFF grant	130,840		23,500	0
AGM/Research Seminar Sponsorship	17,000		10,200	17,000
Research Education Trust sponsors	2,500		0	2,500
Sundry	5,000		25,627	32,000
Interest on reserves	21,000		32,741	24,000
Less collection fee	-21,804		-21,706	-20,676
Total Income	868,289		790,768	744,602
Expenditure				
<i>Industry leadership</i>				
CEO, Management and Admin Support Salaries	162,000		140,190	159,500
CEO Expenses	1,000		6,776	10,000
Independent Chair	34,000		34,333	33,000
Independent Chair Expenses	3,000		1,995	3,000
Grower Seminars and AGM	32,000		25,645	32,000
Director Expenses	10,000		11,353	7,000
Director Fees	0		0	0
Government Relations	4,500		4,446	4,000
Travel Expenses	8,000		12,169	8,000
HortNZ Industry Forums & Vegetable Chairs Forums	4,000		4,803	4,000
	258,500	28%	241,710	260,500
<i>Administration of ONZ</i>				
Printing/ Stationery/ Postage	10,000		10,194	10,000
Telephone & Tolls	2,000		2,986	1,500
HortNZ Office Overheads	14,500		6,945	8,000
Legal Expenses	1,000		1,040	1,500
Audit & Tax	4,000		3,060	4,000
Accountancy Fee	11,500		11,463	11,150
Bank Fees	350		193	350
General Expenses	1,500		7,961	1,500
Commodity Levy Referendum	0		873	3,500
Website Maintenance	7,500		1,869	3,000
ONZ Newsletters	500		115	1,000
Grower Magazine Contribution	7,000		7,008	7,000
ONZ Photography	1,500		3,061	1,500
Vegetables.co.nz	10,000		10,000	10,000
District Association Grants	8,000		9,142	8,000
	79,350	8%	75,910	72,000

Description	2019/20 Budget		2018/19 Year End	2018/19 Budget
<i>Export Market Access & Development</i>				
Market Intelligence (AMI, NOA, Trade Booklet, China Reports)	7,700		9,270	8,200
Food Safety Assurance Project	15,000		4,200	15,000
China Market Access	15,000		0	15,000
Australia (Consultancy & Govt cost recovery fees)	2,000		1,250	5,000
Other market (Consultancy & Govt cost recovery fees)	3,000		2,701	15,000
Indonesia Market Retention Project	10,000		7,587	10,000
ChinaTrade Visit(s)	0		50,195	52,000
Coffee Club	500		0	500
New Markets Export Support	22,000		0	4,000
Export Marketing Assistance	8,000		0	0
Surveys	4,000		2,028	4,000
National Technical Working Group (Global Gap)	1,000		969	3,000
Plants Market Access Council	2,600		2,385	2,800
Phytosanitary Chart and QC Training	5,000		6,859	4,350
Reporting and Scanning	7,440		7,200	7,200
Market Access Travel General	3,500		1,894	5,000
Segregation Work to Understand Distance Requirement	5,000		6,800	0
	111,740	12%	103,338	142,850
<i>Biosecurity</i>				
Biosecurity Readiness Projects	20,000		3,000	20,000
Membership of Biosecurity Networks	2,000		0	0
Biosecurity Training	3,000		0	0
Biosecurity Waste Management	2,000		0	0
Engagement with MPI over Border Interceptions MAS	1,000		0	2,000
Onions biosecurity management plan MAS	1,980		0	1,980
Biosecurity Levy preparation MAS	0		0	1,000
IHS general advice MAS	8,000		0	1,000
Freshpac core group rep MAS. Shared cost	0		1,125	1,500
Maintaining Technical Expertise	10,048		7,835	9,740
Biosecurity extension	4,000		300	6,000
Onion Pest List Maintenance/ Reviewing Priority Pests	3,960		2,640	2,640
Travel & Meetings	500		1,009	2,500
	56,488	6%	15,909	48,360

Description	2019/20 Budget		2018/19 Year End	2018/19 Budget
Industry Research & Innovation				
<i>Extended Focus</i>				
Cadmium Project	3,000		0	0
Sustainable Production Project (s)	0		52,078	25,000
MPI SFF: Onion Pathways	212,334		0	0
Pan Horticulture PGP - Generic Activities	12,000		0	20,000
Pan Horticulture PGP - Specific Onions Activities	27,000		0	10,000
Sub Total Market Extended Focus Research	254,334		52,078	55,000
<i>Enabling Research</i>				
VR & I Board Admin	15,547		16,274	16,150
VR & I Board Leveraged Research	36,338		40,617	44,183
Onion Smut Field Trials & Mapping	2,500		1,800	7,500
Export onion MRL (MPI) and PHI (P&FR) updates	1,500		2,224	1,500
ONZ R & I Sub Committee	500		659	1,000
ONZ R&I Chairman Honararium	0		0	2,000
Soil borne disease and plant establishment project	15,000		10,466	20,000
ONZ Research Management	74,000		72,000	72,000
ONZ Research Management Expenses/ Extension	5,000		3,044	8,000
Grower tool kits/publications	7,500		968	12,000
Research Education Trust	12,500		11,750	12,500
Onion Cultivar Trials	2,000		0	0
Responding to EPA Reviews of Agrichemicals	5,000		0	0
Sub Total Enabling Research	177,385		159,802	196,833
Total for Research and Innovation	431,719	46%	211,880	251,833
Total Expenditure	937,797		648,747	775,543
Before Tax Surplus/Deficit	-69,508		142,021	-30,941
Tax Payable			8,693	
Surplus/(Deficit)	-69,508	-8%	133,328	-30,941